**Central Council of Mayors**

**Call for Projects 2022**

**November 1st 2023 – Jan 12th, 2024**

**Supplemental Project Application**

**Introduction**

On September 25, 2019, the Central Council of Mayors approved and adopted a new methodology that would be used to select projects for the Council’s STP-L allocation in the 2020 Call for Projects (CFP). This new methodology can be found on the West Central Municipal Conference Website.

Please make sure to read this entire document, the eTIP manual, and the Methodology prior to contacting the Planning Liaison. Also be advised that failure to submit both the application and eTIP information will result in the project not being considered for funding.

Applications for the current CFP requires two distinct steps. First, the sponsor agency must fill out the pertinent information on CMAP’s TIP Portal under the Central CFP. Instructions for this are located later in a separate document also found on the WCMC website. Consultants must notify [kdobbs@cmap.illinois.gov](mailto:kdobbs@cmap.illinois.gov) which council they will be submitting applications for prior to establishing user credentials. Secondly, the sponsor agency must fill in the information in this supplemental project application, which will be uploaded to the CMAP TIP site in MS Word format. ONLY submit the Supplemental Project Application portion of this document to the eTIP.

Questions should be directed to the Planning Liaison, Michael Fricano, 708-453-9100. [mfricano@westcook.org](mailto:mfricano@westcook.org)

**STP-L 2022 Call for Projects Timeline**

November 1st – Call for projects open

January 12 – Call for projects closes

March 15th -Staff releases recommended program

March 15 – April 15th – Recommended program public comment period

April 24th – Final program presented for adoption

**Application Check List**

⃝ Complete all fields in eTIP

⃝ Map the project in eTIP

⃝ Fill in necessary Project IDs in eTIP if from previous project

⃝ Upload Supplemental Application in MS WORD format in eTIP and supporting documentation

⃝ Submit application by “Saving as Final” before January 12, 2023

**Supplemental Application**

This information will be used to score individual projects. More details can be found within the Council methodology. Please indicate point totals that will be awarded for phases of a project in the Total Points section of each section. This is a means of self-scoring to give local sponsors an idea of where their project may rank. Staff will make any necessary corrections.

**Project Information**

Sponsor Agency:

Sponsor Agency Mayor:

Sponsor Agency Mayor’s Email:

Sponsor Agency Project Manager (Not Consultant):

Sponsor Agency Project Manager Email:

Consultant Name:

Consultant Email:

Project Previous TIP Number:

Project CFP Number (found in eTIP submission):

Desired Year for Project:

If project phase previously funded, please indicate the reason for delay. These projects will be considered for funding after all new eligible projects with any remaining funds:

Any Other Notes about project:

1. Project Readiness (15 Max Points)– Please mark the pertinent box or boxes with the letter X indicating which phase of engineering has been completed. Please also upload documentation verifying this information in eTIP.

|  |  |  |
| --- | --- | --- |
| Mark | Project Readiness | Points |
|  | Phase II engineering contract executed | 15 |
|  | Phase I engineering Design approval received | 10 |
|  | Phase I engineering report (PDR or equivalent) draft submitted to IDOT | 5 |
|  | ROW clear or not needed | 5 |
|  | **TOTAL Points** |  |
|  |  |  |

1. Multiple Jurisdiction participation (5 Max Points)– please indicate which additional entities will participate in the project. Please upload documentation such as an IGA or letter of intent from the additional entities stating that they are contributing at least 2.5% of the total phase cost in dollars. Hard financial commitments only. Staff time will not be eligible.

|  |  |
| --- | --- |
| Entity Name | Points |
|  | 2.5 |
|  | 2.5 |
| **TOTAL Points** |  |

1. Traffic Volumes – ADT (10 Max Points) – Please consult the methodology for more information. If the entire roadway is the same ADT in excess of 7,500, then please indicate 10 in the Total points section. If there are various segments with different ADT’s, then please perform the calculation.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Roadway Segment | ADT | Multiplier | Divided By | % of Project | Points |
|  |  | 10 | 7500 |  |  |
|  |  | 10 | 7500 |  |  |
|  |  | 10 | 7500 |  |  |
|  |  | 10 | 7500 |  |  |
| **Total Points** |  |  |  |  |  |

1. Safety (10 Max Points)– Please see methodology for more information. Please provide a narrative regarding safety improvements on the project as well as proof indicating the scoring of the roadway according to IDOT. Please then mark which safety classification the roadway falls under and award points according to the methodology.

|  |  |  |
| --- | --- | --- |
| Mark | Safety Classification |  |
|  | Critical |  |
|  | High |  |
|  | Medium |  |
|  | Low |  |
|  | Minimal |  |
|  | New Alignment |  |
|  | **Total Points** |  |

1. Pavement Condition Rating (20 Max Points)– Please see methodology for more information. Please consult the below website to indicate the roadway condition. Please also upload proof of this roadway condition. If there are multiple segments with different ratings, then the length weighted average will be used.

<https://lakecountyil.maps.arcgis.com/apps/webappviewer/index.html?id=9e0e25a18680427085a6c2efdad32bf5>

|  |  |  |
| --- | --- | --- |
| Mark | Pavement Condition |  |
|  | Poor (0-45) |  |
|  | Fair (46-60) |  |
|  | Satisfactory (61-75) |  |
|  | Excellent (76-100) |  |
|  |  |  |
|  | New Allignment |  |
|  | **Total Points** |  |

1. Other Fund Sources (5 Max Points)– If the project has other fund sources, excluding local funds, please indicate the fund source and award the project 5 points. Confirmation of future use of non-local funds, such as a program award letter from IDOT, CMAP, Cook County, etc. must be included with the project application in order to receive points. Please upload documentation such as a program award letter indicating the fund source and amount.

|  |  |
| --- | --- |
| Other Fund Source | Points |
|  |  |
| **Total Points** |  |

1. Planning Factor (10 Max Points)– Green Infrastructure – Please see methodology for more information. Please provide documentation of Green Infrastructure components within the project or the community’s green infrastructure plan.

Components or Plan (List Components) Points

1. Planning Factor (5 Max Points) – Freight Movement – Please provide documentation indicating freight movement as well.

|  |  |  |  |
| --- | --- | --- | --- |
| Roadway Segment | Freight Classifier | Point Multiplier | Points |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | **Total Points** |  |

1. Planning Factor (10 Max Points) – Complete Streets – Please see methodology for more information. Please indicate and upload proof of a complete streets policy and complete streets components within the project if they exist.

Components or Plan (List Components) Points

1. Planning Factor (5 Max Points) – Transit Supportive Density – Please provide prove of zoning within one quarter mile of the project area. Please indicate the highest density according to an approved zoning map showing either the max height of non-residential buildings or the number of possible dwelling units per acre. The highest density will be used to determine points allocation.

|  |  |
| --- | --- |
| Level of Density | Points |
|  |  |
|  |  |
| Total Points |  |

1. Planning Factor (5 Max Points)– Inclusive Growth – Please provide documentation regarding the minority population within the sponsor municipality.

|  |  |  |
| --- | --- | --- |
| Mark | Population | Points |
|  | Greater than 50% |  |
|  | 40-49.99% |  |
|  | 30-39.99% |  |
|  | 20-29.99% |  |
|  | **Total Points** |  |